



CLIENT INFORMATION AND FEE SCHEDULE 2019-2020

The following information is for your records and for future reference. Please return page four to Sharon's Sokolik.

Sharon E. Sokolik and Associates, LLC are excited about having the opportunity to provide speech/language therapy or social thinking support services for your child. We look forward to working with you and creating the best treatment plan and therapeutic goals to help your child reach their true potential. We would be happy to answer any specific questions that arise about treatment or billing.

Please refer to this information provided below regarding policies for billing and cancellations.

BILLING FOR SPEECH/LANGUAGE AND PROCESSING DIAGNOSTIC EVALUATIONS

Payment for evaluation will be required at the completion of the evaluation. The enclosed Acknowledgment must be returned with a completed Case History form, Permission to Communicate form and Child Information form prior to your scheduled appointment.

No written reports will be provided without full payment.

BILLING FOR THERAPY SERVICES

An itemized bill reflecting the dates of session received, procedural code and a diagnostic code will be provided at the end of each month. An emailed version will be sent to you unless you notify us that you would prefer a paper copy. Please let us know which one you would prefer. Payment can be made by check or by credit card through either Paypal or Venmo.

Payment of your fee is due in full by the fifteenth of the month. A late charge of **\$15.00** will be imposed if payment in full is not received by the thirtieth of the month following rendering of services. **Services will be put on hold** if full payment is not received by the 30th of each month. This policy will be enforced.

OTHER CHARGES

We cannot provide quality services without some consultation and written accountability of our efforts. Consultation with parents, physicians and teachers, and additional written reports of and progress notes will be billed at our hourly rate. Phone consultations in excess of 30 minutes will be considered professional consultation and could be charged at our hourly rate.

CANCELLATION

Once a therapy schedule has been set, that time is being reserved for you. If you must cancel an appointment, we require at least **4 hours notice**. The speech-language pathologist must have received the message before your session or it will be considered a broken appointment. **If your child receives therapy at school** and will be going on a field trip or is sick, we **must** have notification the day before in order for you to not be charged for a missed appointment.

If you must cancel a morning appointment, please call the speech-language pathologist the day before or before 8:00 a.m.

SLP	Contact	SLP	Contact
Sharon Sokolik	678-463-6512	Elana Miller	770-833-2439
Edye Nechmad	678-923-2607		
Hayley Baker	678-358-4723		

INSURANCE

Some medical insurance policies will cover our services. We highly recommend that you check with your provider. You may need to submit a copy of the itemized statement that you receive from us at the end of each month. This invoice will have a diagnostic code, procedural code and our NPI number. If you need additional information, please let us know. A letter from a physician stating the medical necessity of the referral and the medical diagnostic code may also be needed. **Please note that we require payment from you when you are billed.** You may later receive reimbursement from your insurance company. We are happy to send requested information to your insurance company to help with reimbursements.

RATES AND FEES

Speech & Language Therapy	
30 minutes	\$75.00
45 minutes	\$105
60 minutes	\$150.00

Evaluations	
Speech/Dysarthria Evaluation	\$325.00
Speech Only Screening (With written report)	\$75.00
Speech & Language Complete Evaluation* With Written Report (5 years and older)	\$800

Evaluations

Speech & Language Complete Evaluation* With Written Report (Under 5 years old)	\$450.00
---------------------------------------------------------------------------------------------	----------

*A Complete Evaluation consists of assessment of the following areas: articulation, oral motor development, phonemic awareness, receptive/expressive language skills, auditory and language processing skills, listening and reading comprehension, critical thinking skills, social thinking and memory

Other Fees

Consultation, Conferences, Advocacy	\$75.00 / 30 minutes
-------------------------------------	----------------------

Telephone Consultation for 30 minutes	\$75.00
---------------------------------------	---------

Telephone Consultation Over 30 minutes considered Professional Consultation	\$150.00 / hour
-----------------------------------------------------------------------------------	-----------------

Late charge**	\$15.00
----------------------	---------

****If payment is not received by the 30th day of the month following rendered services late fee will be applied and all services will be placed on hold until payment is received.**



Sharon E. Sokolik and Associates, LLC

Providing Educational Advocacy-Promoting Communication Competency

6000 Lake Forrest Drive, Suite 103
Sandy Springs, GA 30328

sharonsokolik@gmail.com

678-463-6512

ACKNOWLEDGEMENT

I have read the fee schedule, billing information and the cancellation policies provided to me by Sharon E. Sokolik and Associates, LLC. I understand those policies and agree to abide by them.

Name	
Signature	
Home/Cell	
Email	
Date Signed	

Please retain pages 1-3 of this document for your records and future reference.
Please return this page to Sharon Sokolik.